

**TRANSLINK BOARD OF DIRECTORS
PUBLIC BOARD
MEETING MINUTES**

Minutes of the TransLink Board of Directors Public Board Meeting held virtually on September 25, 2024 at 9:00 am.

DIRECTORS

Lorraine Cunningham, Chair
Mayor Malcolm Brodie
Jennifer Chan
Harj Dhaliwal, PhD
Gordon Harris, FCIP
Stephen Howard
Andrea Reimer
Harpinder Sandhu, RI
Allan Seckel, KC, Vice-Chair
Mayor Brad West

MAYORS' COUNCIL DESIGNATES TO THE BOARD

Mayor Linda Buchanan
Mayor Nicole MacDonald
Mayor Eric Woodward

MANAGEMENT

Kevin Quinn, CEO
Jeff Busby, COO
Jennifer Breeze, General Counsel and Corporate Secretary

REGRETS: Tracy Redies

1. Welcome and Opening Items

1.1. Call to Order and Land Acknowledgement

Lorraine Cunningham, Board Chair called the meeting to order at 9:00 am.

Chair Cunningham began the meeting with a land acknowledgement.

1.2. Opening Remarks

Chair Cunningham observed that September 30th is National Day for Truth and Reconciliation. Lorraine Cunningham also welcomed Director Stephen Howard, who joined the Board in August.

1.3. Safety Minute

Director Allan Seckel provided the safety minute focusing on driving safely through school zones and respecting speed limits.

2. Public Delegations

Nathan Davidowicz recommended that TransLink make SkyTrain stations more accessible, and in particular advocated for elevators at the Granville Station and a HandyDART shuttle from Langara 49th Station and Granville Station.

Public delegate Martin Waliszewski, a HandyDART driver, spoke to the Board to advocate for bringing HandyDART services in-house to be provided directly by TransLink. He also noted concerns about the utilization of taxi trips to deliver some of the HandyDART services.

3. CEO Report

Kevin Quinn, CEO spoke to the Board about at TransLink in the previous quarter of 2024. Key highlights included:

- September 30th is the National Day of Truth and Reconciliation, and TransLink has continued a variety of initiatives towards reconciliation, including two new SkyTrain car wraps created by indigenous artists that were unveiled on Monday
- The impact on customers of the recent HandyDART job action, as well as the impact on West Coast Express due to the ongoing job action at CP and CN railways
- The upcoming HandyDART Service Delivery Model review
- TransLink's structural deficit and the need for a new, sustainable funding model to enable TransLink to meet the region's needs, and efforts TransLink is undertaking to find efficiencies and savings
- Potential transit impacts without a new funding model
- TransLink's first real estate development project, located at the future Arbutus SkyTrain Station which is co-partnered with PCI Developments
- The conversion of West Coast Express to renewable diesel, reducing GHGs by 97%
- TransLink's 8 Car-Free Festivals held across Metro Vancouver which attracted over 650,000 people

4. BC Rapid Transit Company Report

Sany Zein, President and General Manager BCRTC shared with the Board that SkyTrain is honoured to have indigenous art on SkyTrain vehicles and acknowledged September 30th being the National Day for Truth and Reconciliation. Sany Zein also presented to the Board on several areas of key focus for BCRTC in Q3 of 2024, which included service performance metrics, which continue to show high levels of performance, and Q2 showed 99.7% service delivery, 97.7% elevator device availability, and 93.6% on-time performance.

BCRTC also presented on various state of good repair projects, such as the 22nd Street Station Recoating Project, and customer etiquette marketing campaigns and cleaning programs. The status of the Rail Expansion Program was also discussed, and in particular the future openings of Broadway Subway and Surrey Langley SkyTrain extensions, the arrival of new Mark V trains through 2025, the opening of OCC2 and OMC4 in 2026 and 2028/2029, respectively.

Mayor Brad West joined at 9:32 am.

The Board also received information on the upgrades to SkyTrain's OMC1 and Vehicle Maintenance Shop and testing and commissioning of Mark V trains 1 and 2.

5. Coast Mountain Bus Company Report

Mike McDaniel, President and General Manager, shared key highlights of activities and initiatives at CMBC in Q3 of 2024. Mike McDaniel reported to the Board on:

- Conventional Bus service which saw 99% of service provided in Q3, and a modest increase of service to 47 routes
- CMBC's winter preparedness, including winter awareness programs at the bus depots for operators, and also Grip-D tire testing
- Completion of the installation of permanent barriers on buses, and the notable decline in operator physical assaults when operators are seated as the barriers have continued to be installed
- New additions to the battery-electric fleet, with two new buses going into service in August and the remaining 12 buses on order expected to arrive in 2025

- A new program to rebuild traction motors at CMBC, which is expected to save \$1.6 M in 2025
- CMBC's partnership with the Pacific Autism Family Network, and a first step of providing training for bus operators to build awareness and provide practical tips in interacting with members of the autism community

6. Transit Police Report

Chief Officer Suzanne Muir presented an update from the Metro Vancouver Transit Police. Chief Officer Muir spoke to the Board about how reconciliation is an ongoing commitment for the Transit Police, and shared the ways that Transit Police will be recognizing and participating in the National Day for Truth and Reconciliation on September 30th.

Chief Muir also briefed the Board on statistics on arrests and the issuance of violation tickets, with increasing trends due to the work of the Police Officers and also the Community Safety Officers now trained and on the system. The Transit Police bus lane enforcement initiative was also highlighted, which resulted in 334 violation tickets issued over four days.

The Board received information on mental health apprehensions in the prior quarter, supports initiated with local health care providers, neurodiverse decals now being worn by Transit Police officers, and also security enhancements at Metrotown around the transit system.

Transit Police will also be launching a Community Safety Survey in Q4 of 2024.

7. Finance and Audit Committee Chair Report

Allan Seckel, Committee Chair reported to the Board on topics recently discussed at the September Finance and Audit Committee meeting. The Committee received reports and updates on the following topics:

- Amendments to the TransLink Corporate Safety and Health Policy, which are before the Board for approval at this meeting
- Safety initiatives and the risks relating to violence in the workplace
- Enterprise corporate risks
- Reports from Internal Audit
- Activities in the previous quarter in the Real Estate operations and development division

8. Planning, Communities and Communication Committee Chair Report

Andrea Reimer, Committee Chair highlighted key areas of focus for the Planning, Communities and Communication Committee at its September meeting, including:

- The proposed amendments to the Metro 2050 Regional Growth Strategy, which were recommended by the Committee for approval by the Board today through the consent agenda
- TransLink's travel training program and other community engagements and partnerships, including TransLink's Car Free Days throughout the summer
- Updates on recent activities by TransLink's indigenous relations team
- The fare enforcement program
- Service changes for the fall
- Customer experience and other marketing initiatives
- Correspondence from the public received by the Board

9. Human Resources and Governance Committee Chair Report

Jennifer Chan, Committee Chair reported on key topics at the September Human Resources and Governance Committee meeting, and highlighted:

- A recent accessibility review of TransLink's website, which had positive results and also provided opportunities for enhancements
- BCRTC's success in supporting women and maintenance staff at SkyTrain
- A progress report on the new Human Resources Digital Transformation program
- An update from the People and Culture division on recent activities and initiatives in the prior quarter.

10. IT Committee Chair Report

Harj Dhaliwal, Committee Chair reported on the topics from the Committee's recent meeting. These included reports on significant technology projects, including the upcoming Human Resources Digital Transformation program, roll-out of the DOMS system for bus operator scheduling, and the receipt of Enterprise risk reports relating to technology.

Mayor Linda Buchanan, Mayors' Council Designate to the Board, joined the meeting at 10:19 am.

11. Annual Update of TransLink Corporate Safety and Health Policy

Dorit Mason, Director Safety Environment and Emergency Management presented to the Board the proposed amendments to TransLink's Corporate Safety and Health Policy, which are focused on including psychological health in the policy, in addition to physical safety and health.

IT WAS MOVED and SECONDED

That the TransLink Board of Directors approves the amendments to the TransLink Corporate Safety and Health Policy as attached as Attachment 2 to the report dated August 20, 2024, titled "Annual Update of TransLink Corporate Safety and Health Policy".

CARRIED

12. Consent Agenda

The following consent agenda items were adopted:

12.1. Meeting Minutes of June 20, 2024

The following consent agenda items were approved:

12.2. Metro 2050 Regional Growth Strategy Proposed Amendment – City of Surrey (7880 – 128 Street)

The following consent agenda items were received for information:

12.3. Response to Public Delegations

12.4. TransLink Bridges – Operations, Maintenance and Rehabilitation Report

13. Conclusion of Public Board Meeting

The public Board meeting concluded at 10:30 am.

Certified Correct:

Lorraine Cunningham (signature approved)

Jennifer Breeze (signature approved)

Lorraine Cunningham
Board Chair

Jennifer Breeze
General Counsel and Corporate Secretary