

**TRANSLINK BOARD OF DIRECTORS
PUBLIC BOARD MEETING**

MINUTES

June 20, 2024
10:00 am – 12:35 pm

Minutes of the TransLink Board of Directors Public Board Meeting held virtually on June 20, 2024 at 10:00 am.

DIRECTORS

Lorraine Cunningham, Chair
Jennifer Chan
Harj Dhaliwal, PhD
Gordon Harris, FCIP
Mayor Mike Hurley
Tracy Redies
Andrea Reimer
Andy Ross, Vice Chair
Harpinder Sandhu, RI
Allan Seckel, KC
Mayor Brad West

MAYORS' COUNCIL DESIGNATES TO THE BOARD

Mayor Malcolm Brodie
Mayor Linda Buchanan
Mayor Eric Woodward

MANAGEMENT ATTENDEES

Kevin Quinn, CEO
Jeff Busby, COO
Jennifer Breeze, General Counsel and Corporate Secretary

1. Welcome and Opening Items

1.1. Call to Order and Land Acknowledgement

Lorraine Cunningham, Board Chair called the meeting to order at 10:00 am.
Chair Cunningham began the meeting with a land acknowledgement.

1.2. Opening Remarks

Chair Cunningham observed that June is National Indigenous History Month, and that the virtual background of many of the Board members are using was created by a Kwakiutl artist, Christine Mackenzie. Lorraine Cunningham, also thanked Director Andy Ross, whose term is coming to an end in August, for his six years of service and dedication on the TransLink Board.

1.3. Safety Minute

Director Tracy Redies provided the safety minute focussing on fire emergency preparedness.

2. Public Delegations

Chris Ng spoke to the Board about potential opportunities for extension of the SkyTrain network and the need for long term master planning for SkyTrain extensions.

Graeme Taylor addressed the Board on revenue opportunities on the transit system, including allowing for film and movies on the system, and consulting services to other transit agencies.

A public delegate, Eric Chu, discussed with the Board the 29th Avenue Propulsion Power Station project. The delegate shared concerns as a resident in the area regarding environmental sustainability, flooding, road encroachment and other concerns regarding the location of the

station in the neighbourhood. Eric Chu requested that TransLink have increased engagement with residents on the project and that the station be located elsewhere.

Nathan Davidowicz suggested that TransLink's quarterly Financial and Performance Reports and other matters be discussed by the Board at public meetings, and also stressed the importance of analyzing peer comparator and public information to support transit planning and funding requirements.

3. CEO Report

Kevin Quinn, CEO expressed appreciation for the contributions of Director Andy Ross, who will be leaving the Board in August. Kevin Quinn also introduced and welcomed TransLink's new CFO, Patrice Impey, to the organization.

The CEO spoke to the Board about key highlights of activities at TransLink in the previous quarter of 2024. These included:

- Strong ridership return, which has resulted in record-setting growth and overcrowding on the transit system;
- In April, the Board and the Mayors' Council approved the 2024 Investment Plan, which will allow for modest increases to bus service on the most crowded bus routes, on SkyTrain and SeaBus service. The plan also supports capital investment into bus electrification commitments;
- TransLink's structural funding gap and fiscal cliff remains at the end of 2025 and so TransLink continues to engage senior government on future revenue tools to address this challenge;
- TransLink's significant investment into walking and biking projects;
- Continued work on the Bus Speed Reliability program, with bus priority measures reducing costs and saving customer time;
- Completion of upgrades on the King George SkyTrain station, to carry out critical maintenance work; and
- Reinstatement of the Bike Bus to help the public get to their favorite destinations in the summer months.

4. BC Rapid Transit Company

Sany Zein, President and General Manager BCRTC presented to the Board on a number of areas of key focus for BCRTC in 2024. Sany Zein provided an update on BCRTC's customer and service performance metrics, the completion of state of good repair projects at Waterfront for switch machine replacement and at King George Station for switch replacement, and ongoing work as part of Expo Line rail replacement and OMC4 construction.

Mayor Brad West joined the meeting at 10:40 am.

Key highlights also included completion of the Escalator Replacement Project at Burrard Station, which allowed for the replacement of 37-year-old devices at TransLink's fourth busiest station, ongoing support work by BCRTC on the Broadway Subway Project, and the delivery of the first Mark V train which is undergoing testing on the system.

BCRTC held several initiatives in the previous quarter to support women in the maintenance workforce, and a boot donation drive which saw 45 pairs of work boots donated to charity in the first collection.

5. Coast Mountain Bus Company

Mike McDaniel, President and General Manager, shared key highlights of activities and initiatives at CMBC in Q2 of 2024. Mike McDaniel reported to the Board on:

- Conventional Bus service which saw on-time performance of 98.4% in the previous quarter, and HandyDART having 99% of requested trips delivered and on-time performance of 91%;
- Completion of the Phibbs Exchange expansion project, which officially re-opened in May;
- Roll-out of CMBC's new MyWork system, which allows bus operators to track, schedule and dispatch work digitally in the new system. The implementation has been successful, with efficiencies in both time and costs being seen with the new system;
- A Continuous Improvement project being started which will focus on the inventory parts function at Fleet Overhaul, where there is heavy-duty maintenance on the bus fleet;
- The introduction of renewable diesel to the bus fleet. Renewable diesel is made from fats and oils, such as used cooking oil;
- The return of CMBC Transit Security's Bike Patrol for April through September in the downtown area; and
- SeaBus held a life raft deployment exercise in May, in addition to the 182 training drills conducted each year by SeaBus.

6. Transit Police

Chief Officer Suzanne Muir presented an update from the Metro Vancouver Transit Police. Chief Officer Muir spoke to the Board about the complement of Community Safety Officers now trained and on the system, that Transit Police Bike Patrols have begun again with the nicer summer months, and of major event deployments at the NHL playoff games. Planning work continues in preparation for other summer events and FIFA 2026.

Chief Officer Muir also briefed the Board on the recent graduation of an individual from Transit Police's Operations Communications Center in-house training program. This program will support the ongoing staffing needs for the OCC given the limited availability of candidates in the market.

7. Finance and Audit Committee Chair Report

Allan Seckel, Committee Chair reported to the Board on topics recently discussed at the June Finance and Audit Committee meeting. The Committee received reports and updates on the following topics:

- TransLink's major capital projects and progress updates, including on the Rail Expansion Program, Broadway Subway, and Surrey Langley SkyTrain;
- Ongoing operations and maintenance work on TransLink's bridges;
- An update on TransLink's Climate Action Strategy;
- Various Enterprise Risk Management reports; and
- Activities in the previous quarter in the Real Estate operations and development division.

8. Planning, Communities and Communication Committee Chair Report

Andrea Reimer, Committee Chair briefed the Board on recent activities carried out at the Joint Planning Committee and the Board Committee meetings. The updates included:

- Ongoing work on the Bus Reliability program;

- A quarterly update on the Bus Rapid Transit (BRT) program;
- A Driving Down Emissions report, which is a shared project with Metro Vancouver;
- Discussion on the Customer Experience Vision for the BRT;
- Review of a regional growth strategy amendment by Metro Vancouver presented to TransLink for consultation;
- A presentation of public art programs in TransLink's transit system; and
- Activities in the prior quarter from the Indigenous Relations, Government and Public Affairs, and Communications teams.

9. Human Resources and Governance Committee Chair Report

Andy Ross, Committee Chair highlighted key areas of focus for the Human Resources and Governance Committee from the meeting on June 11, including:

- Continued focus on attraction and retention to ensure sufficient expertise and qualified employees, including recent hiring fairs and in-house training programs to support hiring and succession planning;
- The process for the Screening Panel's upcoming recruitment for 2025 Board vacancies; and
- TransLink's reporting that will be prepared as required under the *Pay Transparency Act* (British Columbia).

In light of his upcoming retirement, Director Ross also thanked fellow Board members and staff for the collaborative work throughout his time on the Board.

10. IT Committee Chair Report

Harj Dhaliwal, Committee Chair reported on the topics from the Committee's meeting on June 12. These included reports on significant technology projects, lessons learned from previous complex technology project implementation for incorporation into future programs, and the receipt of Enterprise risk reports relating to technology.

11. Transportation Trends Q1 2024

Sarah Ross, VP Transportation Planning and Policy reviewed with the Board updates in ridership and transportation trends throughout the Metro Vancouver region. Key trends included increased overcrowding on the bus system, higher ratings of overall service perception in Q1 2024 from transit users than from non-transit users, stable road usage, and road congestion and time to travel in various parts of the region. How weather influences travel by bicycle was also shared.

Transportation trends and analysis continues to support TransLink's planning for the transportation network throughout Metro Vancouver.

The challenges with overcrowding and the need for continued increase in transit services was discussed with the Board.

Director Harpinder Sandhu excused himself from the meeting at 11:55 am.

12. HandyDART Delivery Review

Sarah Ross confirmed that Management is going to be undertaking a review of the HandyDART service delivery model and briefed the Board on the scope of the review and the timing for

completion of the review. A review of Custom Transit Service Delivery was last carried out in 2017.

The Board will receive an update at its September meeting, with the outcome and any recommendations expected to be provided in December 2024.

13. Consent Agenda

The following consent agenda items were adopted:

13.1. Board Meeting Minutes of March 27, 2024

13.2. Joint Board and Mayors' Council Public Meeting Minutes of April 25, 2024, Board

The following consent agenda items were approved:

13.3. Capital Project Approval Policy

13.4. Review of Board Governance Manual and Articles

13.5. Freedom of Information and Protection of Privacy Bylaw Amendment (FOIPPA)

The following consent agenda items were received for information:

13.6. Response to Public Delegations

13.7. TransLink Bridges – Operations, Maintenance and Rehabilitation Report

13.8. Metro 2050 Regional Growth Strategy Proposed Amendment – Yennadon Lands, City of Maple Ridge

Director Sandhu rejoined the meeting at 12:06 pm.

14. Conclusion of Public Board Meeting

The TransLink Board of Directors Public Board Meeting concluded at 12:08 pm.

Certified Correct:

Signed by Lorraine Cunningham

Lorraine Cunningham
Board Chair

Signed by Jennifer Breeze

Jennifer Breeze
General Counsel and Corporate Secretary